

# THE NORTH BERWICK GOLF CLUB

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## Application for Membership – Notes for Applicants

Thank you for your enquiry regarding membership of The North Berwick Golf Club. These notes are to guide you through the membership process and I hope answer most of your questions. If you do have any further questions, please do not hesitate to contact the Managing Secretary's Office.

### The Process

The application form should be completed in as much detail as possible. You will note that a proposer and seconder are required to sponsor your application. Both should have been Members of the Club for at least 2 years and must be personally known to you. Their role is to sign your completed application form, each providing a letter of support, and arranging for 1 further letter of support either from another Member, or from your current golf club. They will then collate the elements stated and forward to the Managing Secretary's Office.

If you are unable to secure a proposer and seconder, then please see below for advice.

Once the application is received, an acknowledgement will be issued. The application will be presented at the next meeting of the Membership Sub-Committee. If accepted, your application will be placed in the Candidates Book (waiting list) where it will remain until an offer of membership is received. This may take a year or more and is purely dependent on the number of vacancies we have each year.

An offer of membership is valid for 30 days from the date of the offer. If you decide to decline the offer, your application will revert back to the Candidates Book. There is a joining fee due on acceptance of an offer of membership. This is twice the annual subscription and can be paid over 2 years. This is in addition to the annual subscription and bar account fee.

In the unlikely event your application is not accepted, you will be informed.

### Unsupported Applications

Should you be unable to secure a proposer and seconder, there is a process where the Membership Sub-Committee will facilitate you meeting Members to secure the required support.

Your application form should be fully completed and a letter of support from your current golf club attached (if applicable). This should be sent to the Managing Secretary's Office. This will be acknowledged and you will be invited by the Sub-Committee to attend an event where you will meet with other Members of the Golf Club at a golf event, in the hope that you can secure the appropriate support for your application. On receipt of letters of support and completion of your application, the Membership Sub-Committee will consider your application and if accepted will be placed in the Candidates Book (waiting list) to await an offer of membership.

In the unlikely event of your application being declined at any point during the process, you will be informed.